

## Using Quick Search to Find Articles

1. Using the Quick Search box on the library's homepage, you can search thousands of articles in some of our biggest databases at one time.
2. On the library's homepage, [library.sjsu.edu](http://library.sjsu.edu), click on the Articles tab under Quick Search. Type your search term and click Go.
3. At the top left corner of the results screen, you can see that we're searching articles. You can switch to searching the new catalog or the library's Digital Collections using these links.
4. On the right, you can see that we're currently searching the University's databases. Click Public Library to search the public library's collection.
5. In the left column on the search results page, there are several options for narrowing your search.
6. The default search results come from general subject databases.
7. You can limit your search to articles available in full text or to peer-reviewed articles. You should rarely use the full-text filter, however. San Jose State offers a GetText option that allows you to find the full text of many articles in other databases, and clicking "full text" would exclude many articles from your search.
8. Below that are options for limiting your search results by Subject, Thesaurus Term, Publication Title, and more.
9. You can also see results from other databases.
10. Next you'll see a series of folders on different subjects. As mentioned earlier, the default search results come from general subject databases, but clicking on one of these folders will show you results from databases in that discipline.
11. If you see an article that looks interesting, you can click on the title to go to that article in the database.
12. You can also click Add to Cart to save it, however, and continue looking through your results list.
13. You'll notice there's also the option to export the article to RefWorks.
14. When you're done adding articles to the Cart, click on My Book Cart at the top right of the screen.
15. Here you'll see all the articles you've saved. By default, they're all selected. You can export them all to RefWorks, or e-mail them to yourself.
16. You can also e-mail or export individual articles, or remove them from your cart.
17. Using the Articles Quick Search is a good way to get started with your research. It'll give you an idea of what's available on your topic and where to look for it. Happy searching!