Managing e-Materials in Canvas

What are e-materials?

- e-materials include online journal articles, e-books, videos, sound files, etc.

What's in it for you?

- **Protection** – The Fair Use doctrine does not offer blanket protection! For example, if you use the same article semester after semester, you probably can't claim fair use. To help you mitigate against risk of breaking copyright law, the library staff will work with the Copyright Clearance Center to obtain permission if your use falls outside of fair use. Find more information here: [Copyright & Fair Use Guide](http://libguides.sjsu.edu/copyright)
- [Copyright Genie](http://www.ala.org/advocacy/copyright-tools#evaluator).
- **Ease** – Rather than locating articles, securing rights to use them from copyright holders, and then uploading them or linking to them, simply email a reference citation to library staff who can take it from there!
- **Speed and Efficiency** – Library staff can handle e-material requests quickly, typically within 48 hours.
- **Better data about collections usage** – Delegating this task to the library allows the library to gather more accurate data about how the collections are being used, which ultimately helps the library better meet your needs.

What do I do?

1. Add Neil Ordinario as a Designer to your Canvas course. Follow the steps [here](http://library.sjsu.edu/course-reserves/electronic-reserves-help).
2. Send a reference citation to Neil Ordinario, [neil.ordinario@sjsu.edu](mailto:neil.ordinario@sjsu.edu), along with the course number and some information about where you want the link to be.
3. There's no step 3... it's that simple!

FAQs

- Find [answers to common questions](http://libguides.sjsu.edu/canvas) like the ones below for Canvas (and more)
  - How do I embed an e-book into my Canvas course?
  - What are the Special Copyright Provisions for Academia?
  - Why would I use a permalink rather than just upload the article into Canvas, Google docs, faculty webpages, email or elsewhere?
  - Is there a library expert for Canvas that I can contact?