

**Minutes**  
**University Library Board**  
**September 30, 2013**  
**2-4pm**  
**King Library Boardroom**

Attendees: Ann Agee, Lynne Andonian, Bernd Becker, Joni Bodart, Ruma Chopra, Daryl Eggers, Beverly Grindstaff, Sue Kendall, Ruth Kifer, Nikos Mourtos, John Savercool, Rae Ann Stahl (Guest), and Beth Von Till.

Absent: Nick Ayala, Grinell Smith, Lauren Steffey, and Ming Zhou.

Transcriber: Bridget Kowalczyk

**1. Approval of minutes from August 26, 2013**

- Daryl reported that Ruth moved to approve the minutes and Ann seconded. Nikos, John, Joni, Ming, and Ruma abstained. The remaining members voted to approve.

**2. Welcome/Announcements/General Discussion**

- Beth reported that the ULB should draft a Sense of the Senate resolution commemorating the library's 10 year anniversary. Ruth will work on this and Bridget will post it to Google Docs for suggestions.
- Daryl reported that he attended a Chair's Forum where they discussed procedures. He stated the importance of holding a formal election for the next ULB chair to ensure equality.
- Ann reminded ULB members that the Provost has sent out the information on the application process for Textbooks Alternative Project (TAP). The deadline to submit an application is November 27<sup>th</sup>. Ann recommended that faculty speak with their liaisons to start the process of textbook alternative awareness.
- Daryl will be addressing the Academic Senate on October 21<sup>st</sup> to report on last year's ULB activities, including formally recognizing the Provost for her support for faculty research funds. It was recommended that a summary of Sue's list of information resources purchased and subscribed to with these funds be sent to the Provost's Office for inclusion in the Provost's newsletter.

**3. Vision Strategy COLD Update (LOFT)**

- Ruth reported that all libraries in the CSU system will be looking at their print collections to determine how they can be shared across the CSUs, thus freeing up space in the local library to be repurposed for student learning spaces and campus academic support services.
- Ruth reported that SJSU library has had its circulating print collection analyzed and the results have been passed on to the library's Collection Development Team. The analysis was paid for by the Chancellor's Office.
- The librarians will develop criteria for what they determine is necessary to keep in the collection. As each discipline varies in its use of print resources, the criteria for each discipline will vary.
- Per Academic Senate policy, the list of weeded items will be posted. Similar to the duplicate weeding project conducted last year, faculty will be notified when the weeded items are available for them to view and take for their use.

- This project will take time and resources. A formal proposal for funding will be submitted to the Chancellor's Office to support this project.

#### **4. Collection Analysis for LOFT (Stahl & Kendall)**

- Sue reported that the list used to compare print collections included the libraries of the CSU, the UC system, Northwest regional libraries and the Academic Research Libraries (ARL). To that list, SJSU added twenty comparable libraries.
- Across the CSU, programs offered are fairly similar, which could account for the similarity in collections. The only exception is SJSU's School of Library and Information Science which is unique to SJSU.
- SJSU is using a software program, Green Glass to guide the process. This database contains approximately 800,000 items and has been customized so that SJSU library can enter criteria, manipulate data, compare the SJSU collection to other collections, and produce reports. On Oct. 14<sup>th</sup> the Collection Development Team will participate in a workshop focused on manipulating the data in Green Glass. On November 7<sup>th</sup>, the training in Green Glass will continue for the remainder of the SJSU librarians. On November 22<sup>nd</sup> from 10-11:30am there will be a webinar in King 213 featuring Michael Levine-Clark from the University of Denver. He will be addressing responsive general collection management by integrating stakeholder input. All ULB is invited to attend.
- Rae Ann reported that 19.44% of the SJSU circulating print collection has circulated zero times since 1990. Ninety percent of the collection was published prior to 2003. Seventy-three percent is held by more than 100 US libraries. Only 3% is unique to California. Approximately 50.74% of the collection is available electronically from the Hathi Trust, but only 8 – 9% are in the public domain and available online fulltext to SJSU.
- ULB members were concerned that print books available and chapters digitized for Course Reserves might not be included in the percentages reported by Green Glass. Dean Kifer stated that Neil Ordinario will provide liaison librarians with a list of the resources that have been used over the years for reserves to ensure their inclusion.
- It is possible for SJSU library to access the available Hathi records and make them available through the SJSU catalog.
- Currently, Technical Services does check for ebooks freely available before replacing damaged books in print. Sources checked include the Digital Public Library of America (DPLA), the Internet Archive, and Project Gutenberg.

#### **5. Five Year Review**

- The self-study will take place in Fall 2013, followed by the external review in Spring 2014.
- From the topic list handout, Ruth will ask staff to present findings to the ULB on major topics listed. Presentations will continue for the remainder of the fall 2013 ULB meetings and during the first several weeks of the spring semester.

#### **6. Next ULB meeting**

- ULB members voted to cancel next week's ULB meeting. The next meeting will be on October 28<sup>th</sup>. Since that is also the date of the SJSU Author Awards, ULB will meet from 2-3pm, so that members can attend the event in King 225/229 at 3pm.

#### **7. Adjourn**

##### **Handouts:**

- Agenda for September 30, 2013

- Revised University Library Board roster
- Five Year Library Review topic list